



Inventory Guidelines For Your Corporate Apartment

Kitchen Essentials

Large & Small Kitchen Towels
Potholders
Pots & Pans Set, including a frying pan
Glassware – tall, large & wine glasses
Flatware- Butter Knives, Dinner Forks, Salad Forks, Large Spoons, Small Spoons
Dishware - Dinner Plates, Salad Plates, Bowls, Coffee Mugs
Utensils - Ladle, Large Spoon, Pasta Spoon, Stirring Spoons
Cutlery set, including scissors
Cutting Board
Coffee Maker
Blender
Microwave
Toaster
Colander
Mixing Bowl Set
Measuring Cups
Baking Sheet
Kitchen Trash Can
Starter Kitchen Kit (upon arrival): Paper Towels, Sponge, Dish Soap, Dishwashing Soap, Coffee, Creamer

Bed and Bath Essentials

Coverlet with Pillow Shams
Blankets, Mattress Pad
Fitted & Flat Sheets, Pillowcases
Hangers
Pillows
Bath Mat
Bath Towels
Hand Towels
Wash Cloths
Shower Curtain Rings
Shower Curtain Liner
Soap dish
Hair Dryer
Bathroom Trash Can
Starter Bathroom Kit: Shampoo, Conditioner, Lotion, Soap, Kleenex , Toilet Paper

Home Electronics

Alarm clock radio
DVD player
Cable boxes
Wireless router
Cordless Telephone
Flatscreen in living room, Flatscreens in Bedrooms (for 1+ bedroom apartments)

Other

Iron
Ironing Board
Dustpan & broom
Lightbulbs
Vacuum cleaner